

Note added 6/21/2020: These corrections, agreed upon at the April 25, 2020, board meeting, have been made to this document:

- Change "Motion made by Linda Berube" to "Motion made by Diane Ludwig" on page 1
- Add the name of the author of The Golden Lane, Margo McMillen, Fulton, MO on page 2
- Correct the spelling of "consensus" on page 2
- Eliminate a stray hyphen on page 3

AAUW MISSOURI BOARD MINUTES

Saturday, January 11, 2020

Conference Call 1 pm

Attendees

Sue Barley, Linda Berube, Patt Braley, Mable Davis, Karen Francis, Marianne Fues, Nancy Hutchins, Ellen Irons, Ellen Johnson, Marsha Koch, Pam Kulp, Diane Ludwig, Kay Meyer, Lynne Roney, Sue Shineman, Pat Shores, Betty Takahashi.

Call to Order: Kay Meyer, President

The AAUW Missouri State Board was called to order by President Kay Meyer at 1:00 pm. Kay welcomed the Board and appointed Nancy Hutchins and Pat Shores as readers of today's minutes.

Quorum: Linda Berube, Parliamentarian

There is a quorum with 8 voting members and 18 total Board members on the call.

Minutes: Marsha Koch, Secretary

The minutes of the October 19, 2019, Board meeting, previously sent to the Board electronically, were accepted with these corrections:

- Change the paragraph title "Pam Kulp: Peg Witt Fund" to "Pam Kulp: Incentive Grants."

Finance Officer's Report: Patt Braley, Finance Officer

Patt's notes from a January email about amending the finance report since the January meeting.

Under Financial, Report, FYI - I had transferred Reserve money back into Contingency due to a misunderstanding . I stated that I would correct that (which I have done)..I have an amended report to send to the board.

Also, under discussion of the Peg Witt Fund, I suggest clarifying the \$450.00 as being the Cash Balance (in addition to the CD balance.) FYI again, I will roll over the CD next week and actually retain a little more than the \$450; I choose to make the CD a round number of \$7,000.00 for the next term.

Patt reminded everyone that:

- Check request forms for reimbursement of expenses are available on the aauw-mo website, listed under Branch Forms
- Each Board member is allotted \$25.00 for a computer ink cartridge. If you have printed many pages this year, you may wish to be reimbursed
- The deadline to submit requests for next year's budget is March 1 so that the Finance Committee can prepare a budget by April 1, 2020

Our checking account balance (cash) is \$10,575.35. Non-cash balance is \$24,745.12. The combined total is \$35,320.47. Full details are in the 2nd quarter financial report attached to these minutes.

Money has been transferred from Contingency into the Work Smart fund, which now has a balance of \$1,739.98.

The Reserves balance of \$1,479.83 was transferred into Contingency making the Contingency fund total \$4,892.17.

As stated in the State Policies, Section IV. State Finances, I. Guidelines for AAUW Missouri Assets, the Peg Witt Grant program can award a maximum of \$450 in grants per year; therefore, there is no need to begin the fiscal year with more than \$450 in the Peg Witt fund. Any amount over \$450 should be rolled into the CD.

There was discussion about a previous Board decision to not designate a CD to a particular fund. The May 2019 minutes discuss moving funds. Patt will investigate and report back to the Board.

MOTION by Diane Ludwig and seconded by Sue Shineman "to accept the 12/31/2019 AAUW MO Assets Summary." **CARRIED.**

President's Report: Kay Meyer, President

Kay announced that:

- The deadline for the AAUW Art Contest is January 28
- Kim Churches' recent website posting "10 Ways AAUW Made the World Better in 2018" is excellent and sharing with all members
- AAUW matched \$68,800 in contributions, most of which were made on Giving Tuesday
- St. Louis will participate in the St. Louis Women's March on January 18

Pat Shores reported that Karen Francis paid the entire \$250 sponsorship fee for the St. Louis Women's March. This includes a table at the volunteer fair at which AAUW will give out Work Smart bookmarks. Pat Shores contributed \$100 of the Public Policy budget to reimburse Karen and another \$100 of the Public Policy budget to support AAUW at the Kansas City area Marches.

MOTION by Pat Shores and seconded by Diane Ludwig "to give \$150 out of the Work Smart fund to the St. Louis area and \$150 out of the Work Smart fund to the Kansas City area to support AAUW at the Women's Marches." **CARRIED.** Work Smart bookmarks will be given out at as many marches as possible.

Program: Lynne Roney

AAUW MO State Board Meeting and State Conference, May 1-2

Holiday Inn Executive Center in Columbia, MO

The State Board will meet at 2:30 pm on Friday, May 1, followed by dinner.

The State Conference will begin Saturday, May 2, at 10 am with awards and the business meeting followed by a luncheon with a speaker and breakout sessions. Topics considered for the breakouts are 1) an update on Work Smart; 2) cyber security for branches; and 3) leadership training for officers. The conference will close at 3 pm with an invitation to attend the regional conference.

Diane Ludwig suggested as speaker Margo McMillan, author of The Golden Lane who lives in Fulton. Sue Shineman suggested a presentation on the suffrage movement by a League of Women Voters member. Lynne is working with Jane Biers about a possible Women's Issues speaker from University of Missouri. Ellen Irons suggested having a breakout on the many lessons to be learned from the suffrage movement (racism, strife, women working together). Marsha Koch suggested that the State conference focus on the movement in Missouri.

AAUW 14-State Regional State Conference, June 17-20

Hyatt House, East Moline, IL

The Conference will begin on Thursday afternoon and end at Noon on Saturday the 20th. Fourteen states are planning to send members to the Conference. The theme/focus of the Conference is education, leadership and training, and economic security. Conference highlights, session topics, and speakers will be available on the AAUW IL website by February 1. Registration is \$165 which includes lunch on Thursday and Friday and dinner on Thursday night. A hotel room is \$145 which includes breakfast.

President Elect: Sue Shineman

Sue reported that she has emailed all branch presidents about submitting nominations for the Woman of Distinction Award, and several branches reported that they are going to nominate someone.

The National Five Star Award task force to review the new National Star recognition program is recommending that we support the national program although there are some requirements that branches will not be able to qualify for. The National program is an opportunity for branches to share what they are doing and get recognition from National. Branch participation in the National 5 Star Program will in no way affect the MO Star Award currently in place. Sue will write an article for the *MIM* to explain the program and hopefully make it easier for branches to use. National has extended the program to June 2021. The Board by consensus supports this recommendation.

Sue also reported that she is well on her way to completing her goal as President-Elect and future President of visiting every branch in the state; she has already visited 5 branches, set up visits with 3 additional branches, and is communicating with another 5 branches.

Public Policy: Pat Shores

AAUW MO Public Policy is focusing on having one member who is a constituent per legislator to be an equal pay advocate and pledge to develop a good relationship with that legislator and contact him/her weekly about supporting equal pay bills.

2020 Centennial of the 19th Amendment: Ellen Irons

Ellen reported that Patricia Bishop has done a lot of work to get a new 2020 Centennial website up at <https://womensvotecentennial.info/>; it has a calendar of events as known to the committee. Ellen asked that branches submit updates on what their branches are doing to celebrate the Centennial to add to the website. Send updates to Ellen Irons: <mailto:ironnew@msn.com> and Jan Scott: jan@stlwomenonthemove.com. The committee is also seeking one volunteer from each branch to work with the committee.

Membership: Sue Barley

The two most recent recipients of the Outstanding Member Award, Marianne Fues and Marsha Koch, will serve on the committee to select this year's Outstanding Member.

The newest Legacy Circle member is Joanie Shores; Linda Berube will send Sue the picture of Joanie getting her Legacy Circle pin. Sue will write an article about joining the Legacy Circle for *MIM*.

Governance/Bylaws: Marianne Fues

There is no need to update the policies at this time.

AAUW Fund: Ellen Johnson

Ellen reported that the 2019 fund numbers will be available at the end of January. Third quarter giving, \$22,760, is ahead of 2018 third quarter.

Ellen will check to see if the Board goal of 100% of Board members contributing in 2019 was met.

Web and Google Groups Managers: Lynne Roney

Lynne has been working with co-manager Patricia Bishop on recommendations for implementing better security on branch websites. Personal addresses, phone numbers, and email addresses should not be visible to the public. They have created a form that readers can use to request contact information and have implemented it on the Ballwin-Chesterfield website. There will be an article in *MIM* explaining this.

Ellen is researching the history of AAUW and has asked Jane Biers for information about AAUW prior to the 1920's.

Ellen would like to encourage all branches to work with their local governments to create a proclamation about the Centennial and has created detailed how-to instructions. Marsha suggested that having a completed sample proclamation available with the instructions would also be helpful. Ellen will email these instructions to each branch and would like Board approval to use the AAUW MO name in the Proclamation.

MOTION by Pat Shores and seconded by Diane Ludwig that "The MO AAUW Branches are encouraged to write Proclamations for the Centennial of the 19th Amendment, using their own Branch names concurrent with national AAUW policies. Use of the AAUW Missouri name requires that branches must use the proclamation template as is.

Deviations from the template must be approved by the Board Project Committee. This process will be communicated at the time the templates for Proclamations are sent out by the Project Committee.” **CARRIED.**

Newsletter/Directory: Diane Ludwig

The deadline to submit articles for the next *Missouri in Motion* is January 23, although actual publication may be February 1 or 2 so that information about the Regional Conference can be included.

Facebook: Nancy Hutchins and Mable Davis

Lynne Roney advised that due to the great website development work of Patricia Bishop, items on the 2020 Centennial website can be posted directly to Facebook by clicking on the Facebook icon.

Diversity and Inclusion Report: Mable Davis and Nancy Hutchins

Mable reported that the committee continues to focus on how women envision themselves and struggle with self-awareness, leadership, and empowerment through training, programs and events. The committee will continue to offer the D&I interactive presentation and workshop to all branches, organizations and community members who are interested in participating.

On Monday, March 9, 2020, the Diversity and Inclusion committee will attend the “Developing a Culture of Diversity and Inclusion,” the annual Women’s Leadership Luncheon program held by the St. Louis School of Notre Dame Central Pacific Province. The featured speaker is Ann Cuiellette Marr, Executive Vice President of Global Human Resources for World Wide Technology, Inc. Ann also manages the company’s Corporate Development Program, which includes diversity and inclusion. Ann is President of the World Wide Technologies Foundation and is very active in the St. Louis community. Registration for this event is free and open to the public at the St. Louis School Sisters of Notre Dame website.

Parliamentarian: Linda Berube

No new information to report.

Work Smart Task Force: Karen Francis and Sue Shineman

Karen emphasized that it is important that we keep talking to everyone about the Gender Pay Gap issue and give out as many bookmarks as we can. This will be a big issue at the Regional Conference. AAUW is working with New York City to offer Work Smart. The goal is to close the gender pay gap by 2030.

Kate Nielson has returned from leave and is National Director of Public Policy and Advocacy. Karen will check with her about the status of offering Work Smart workshops in Missouri and grants from the Women’s Foundation.

Linda Berube reported that UMKC is purchasing a three-year Work Smart license effective spring 2020 semester.

Incentive Grants: Pam Kulp

Pam Kulp announced that the grant recently awarded to the Independence branch was award number 20. She asked for suggestions on how to publicize the incentive grant opportunities.

History Day: Betty Takahashi

History Day is April 25, 2020, and judges are always needed. This year’s event will be in the new Historical Society Building in Columbia.

St. Louis Metro IBC: Kay Meyer for Shirley Breeze

The St. Louis branches wrapped gifts for tips at Barnes & Noble to raise funds for IBC to send college women to NCCWSL.

Kansas City IBC: Sue Shineman for Debra McArthur

Independence branch has invited all Kansas City branches to their March meeting at which Kay Meyer and Pat Shores will present.

Nominating Committee: Kay Meyer for Jan Scott

The committee reports that Patt Braley has agreed to serve another two-year term as Finance Officer and that a candidate for Membership is considering serving.

Old BusinessPens

MOTION by Lynne Roney and seconded by Sue Shineman that "We order 250 pens with Work Smart information for use at the state conference and various state and branch events." **CARRIED.**

Regional Conference

Karen reported that **Kim Churches**, **Kendra Davis**, **Lisa Maatz**, and **Denise Lieberman** have been secured for the Regional Conference. Also in the process of being secured are Angie Maxwell, coauthor of The Long Southern Strategy and the Diane D. Blair Endowed Chair in Southern studies and Associate Professor of Political Science at the University of Arkansas, and Michelle Duster, award-winning author, speaker, educator and great granddaughter of Ida B. Wells. There will also be a STEM panel, and AAUW Illinois will invite all branches to share their programs for a display. The costs associated with this conference are supported solely by registration fees; states will not be asked to contribute.

There was a lot of discussion about ways to get more branch members to attend the State meeting and Regional. Sue Barley suggested giving branches a rebate for every branch member registration to the State meeting (from Reserve fund) that they can use any way they want such as incentive to attend Regional.

MOTION by Diane Ludwig and seconded by Sue Shineman that "We form a plan to provide stipend funding for both the State and Regional conferences and present electronically to the Board by January 31." **CARRIED.**

A committee consisting of Lynne Roney, Patt Braley, Pam Kulp, Teri Brecht, Karen Francis, and Marsha Koch will develop a plan and present it to the Board as quickly as possible. Linda Berube reminded everyone that allocating incentive grant funds for this program only requires executive Board approval. Allocating any other funds requires a motion and Board approval.

Kay Meyer: Announcements

Next Board meeting in Columbia, MO, Friday May 1, 2020.

Respectfully submitted,

Marsha Koch, Secretary

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN OF MISSOURI 2019-2020		
Financial Report: 2nd Qtr. - ending 12-31-19		
Patt Braley, Financial Officer		
	2019-20 Budget	As of Dec 31
INCOME		
Carry Over from Previous Year's Budget	\$1,000.00	\$1,000.00
Membership Dues	\$6,500.00	\$2,323.00
Interest/Dividends	\$200.00	\$489.88
Missouri Annual Meeting/Convention	\$4,000.00	\$8.00
Contingency Fund	\$1,600.00	\$1,600.00
TOTAL	\$13,300.00	\$5,420.88
EXPENDITURES		
		As of Dec 31
<i>Elected Officers</i>		
President	\$200.00	
President-Elect	\$35.00	
Program Vice President	\$50.00	
Membership Vice President	\$50.00	
Recording Secretary	\$15.00	
Financial Officer	\$35.00	\$11.00
<i>Appointed Board Officers</i>		
Administrative Assistant	\$0.00	
Governance	\$0.00	
College/University Relations	\$350.00	
Communications	\$25.00	
AAUW Fund	\$50.00	
Historian	\$200.00	
Newsletter Editor-Missouri in Motion	\$300.00	\$54.35
Past President/Advisor	\$0.00	
Diversity/ Inclusion	\$200.00	
Public Policy	\$600.00	\$146.67
Web Manager	\$10.00	\$42.34
<i>Appointed Committee Chairs</i>		
Directory	\$200.00	
Incentive Grants	\$30.00	
Interbranch Council-KC	\$0.00	
Interbranch Council-SL	\$0.00	
Nominating	\$0.00	
Women's History Day	\$400.00	
Woman of Distinction	\$50.00	
<i>General Operating</i>		
AAUW National Convention	\$0.00	
Administrative Support, Miscellaneous	\$300.00	\$15.00

Board -travel	\$2,500.00	\$1,005.10	
ink cartridge-	\$300.00		
Food	\$1,500.00	\$542.94	
NCCWSL	\$600.00		
Insurance	\$300.00		
Missouri Annual Meeting/Convention	\$5,000.00		
BUDGET TOTAL	\$13,300.00	\$1,817.40	
AAUW-MO ASSETS SUMMARY 2019-2020			
7/1/19 - Bank Balance - \$17,215.17			Total Bank Bal.
US Bank - Cash - Operating/Budget		12/31/2019	\$10,575.35
From Contingency - Carry Over	\$1,000.00		
From Contingency - Additional	\$1,600.00		
Income 2019-2020 - thru/12/31/19	\$ 2,820.88		
Expenditures 2019-2020 - thru 12/31/19	-\$1,817.40		
Budget Balance 12/30/19	\$3,603.48		\$ 3,603.48
US Bank - Cash - Contingency Fund			
Balance from 2018-2019	\$16,612.34		
Transfer to Budget - Carry Over	-\$1,000.00		
Transfer to Budget - Additional	-\$1,600.00		
Transfer to CD's 8/8/19	-\$10,000.00		
Redeemed CD's 10/11/19	\$3,400.00		
Transfer to WorkSmart - 2018-19 budget	-\$2,000.00		
Transfer to WorkSmart 10/19/19 -Voted	-\$2,000.00		
Transfer from Reserves - by board	\$1,479.83		
Cash Balance 11/8/19	\$4,892.17		\$4,892.17
WorkSmart - \$2,000.00 adj. (18-19)	\$2,000.00		
WorkSmart - less \$1,216.72 (18-19)	-\$1,216.72		
WorkSmart - 2019 - less 623.10 (1st qtr)	-\$623.10		
WorkSmart - From Conting. CD 10/19/19	\$2,000.00		
WorkSmart - less \$420.20 (2nd qtr)	-\$420.20		
Cash Balance 11/8/19	\$1,739.98		\$1,739.98

Reserves-Int. to Checking			
Cash -Balance \$ 263.11	\$263.11		
WorkSmart - credit \$1,216.72	\$1,216.72		
Transfer to Contingency from Reserves	-\$1,479.83		
Cash-Balance	\$0.00		\$0.00
US Bank CD 7089, 1.25% - Int. to Checking		\$2,000.00	
Maturity 10/10/2019	Cashed- to WorkSm	-\$2,000.00	
US Bank CD 4226, 1.24% - Int. to Checking		\$1,400.00	
Maturity 10/11/2019	Cashed- to Continge	-\$1,400.00	
US Bank CD 4661, 2% - Int. to Checking		\$5,000.00	
Maturity 5-8-2020			
US Bank CD 4679, 2% - Int. to Checking		\$5,000.00	
Maturity 1-8-2021			
BlackRock Funds Global - Class C			
391.921 shares @ \$19.21 = \$7,528.80			
Correction - @19.10 per share = \$7,485.69			
(Div to Checking 12-19-19 = \$ 285.35)			
Bal. 12-19-19 = \$7,473.93		\$7,473.93	
Peg Witt Fund			
US Bank CD 2462, 2.23%			
Maturity 02/04/2020			
CD Value 12-31-19	\$7,271.19	\$7,271.19	
Cash - CarryOver 7-1-18	\$339.72		\$339.72
Balance 12-31-19 - \$ 7610.91	\$7,610.91		
TOTAL NON-CASH ASSETS		\$24,745.12	
TOTAL CASH ASSETS		\$10,575.35	\$10,575.35
TOTAL COMBINED ASSETS		\$35,320.47	