**AAUW MISSOURI BOARD MINUTES**

**FRIDAY, MAY 3, 2019**

**COLUMBIA, MISSOURI**

**List of Attendees:**

**Board Members:** Sue Barley, Linda Berube, Jane Biers, Patt Braley, Shirley Breeze, Marianne Fues, Nancy Hutchins, Ellen Irons, Ellen Johnson, Marsha Koch, Pam Kulp, Diane Ludwig, Debra McArthur, Debbie McWard, Kay Meyer, Doris Nistler, Lynne Roney, Jan Scott, Sue Shineman,

Betty Takahashi.

**Work Smart Missouri Task Force Chair,** Karen Francis.

**Call to Order: Kay Meyer, President**

The AAUW Missouri State Board was called to order by President Kay Meyer at 2:45 p.m. at the Holiday Inn Executive Center, Columbia, Missouri. Kay welcomed the Board and appointed Pat Shores and Debbie McWard as readers of today’s minutes.

**Quorum: Linda Berube, Parliamentarian**

We have a quorum, with 9 voting positions present, 21 total Board members and 4 visitors, for a total of 25.

**Minutes: Doris Nistler, Secretary**

Minutes of the January 26, 2019 conference call meeting were electronically sent to the Board.

There is a correction on page 1 to read Peg Witt Fund. No further corrections, minutes of January 26, 2019 accepted as corrected.

**Finance Audit Report: Linda Berube**

Review of financial records for 2014-2018 were completed with minor corrections in each year. Findings were reviewed with Patt Braley and recommendations suggested to make future transitions easier from one Finance Officer to the next. 1) establish a policy to consistently transfer money over to the contingency fund if balance over $1000, or if under $1000, transfer necessary amount from contingency to operating fund, 2) more clearly report income and expenditures for Peg Witt, reserves and contingency fund, 3) checking account balance is high and money market should be established which will collect interest until monies needed.

4) Combine CD’s for Reserve and Contingency Funds, as combined CD’s may make more money.

There is also a question of how long a Finance Officer should retain financial records.

After discussion consensus was to table the Audit Report and recommendations to be reviewed and discussed at a later Board meeting.

**Finance Officer’s Report: Patt Braley, Finance Officer**

The 3rd quarter budget report was prepared and sent to Board. The $2000 CD was cashed and currently in checking account, shown under Reserve. Page 2 shows balances as of 7-10-2018, and 3-31-19. Combined assets are $36,089.46.

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On proposed budget for 2019-2020, figures shown are based on last year. Under Expenditures Newsletter (MIM) changed to $300, Directory changed to $200, Women’s History Day changed to $400. After discussion food for Board changed to $1500, covering breakfast at the July and October Board meetings, $10 each member for lunch at those two meetings, and dinner after the board meeting at the State Conference. This change should be added to the policy and presented at the July 2019 board meeting. NCCWSL will remain at $600.

Discussion on allocation for Work Smart Task Force. This is a special category and suggestion was money to be taken from Contingency Fund and Karen and others working on the task force should submit expenses.

Proposed 2019-2020 budget income is $12,700, Expenditures are $13,400. Marsha Koch **moved** the proposed budget for 2019-2020 be accepted, seconded and approved.

**AAUW MO Conference: Marsha Koch, Programs VP**

We have 55 people registered for tomorrow and we are set to go. Tables are set up for displays and sales items, and a table assigned for Work Smart material and handouts. We have great things in the “goodie” bags. Paul Thein, our LAF speaker, will be here at 4:00 p.m., and speaking at 7:00 p.m. Kim Churches is driving in from Springfield, Illinois and will be here for tomorrow. There are 4 breakout sessions with plenty of time for questions and discussions. Packets need to be assembled this evening, otherwise everything else is ready.

**Membership: Sue Shineman, Membership VP**

We have gained 52 new members this year, but we have lost 67 members, and did not meet 10% increase. Independence Branch is an example. We gained 11 new members, but did not meet the challenge as we lost 6. Our branches should focus on member retention and increasing their membership. Suggestion to Board members that they encourage their branches to work on a specific plan in getting new members. The information used by Independence in getting their 8 new members is available. Our future plans for getting members should consider new and different approaches in our plans to obtain new members. We have to figure out how to get potential members to join.

Honorary life members do not pay dues to anybody. Paid life members still pay state and branch dues. That money gets sent directly to national. Sue Barley said before 2016 our bylaws did show the dues payments and suggested those things that got missed should be put into the state policy. Marianne Fues will review and adjust policy.

Question on CU rep, in Kansas City they have 5 community colleges and one partnership is paid to National. There are 2 free memberships and 5 schools. If someone from one of those community colleges wants to become a member in our branch, who is AAUW giving National to? Sue Barley responded there are only 2 free memberships, the others would have to pay

National, branch and state. Sue suggested that be put in the policy too so it is clear.

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**AAUW Fund: Ellen Johnson, Chair**

The brochures showing the Awards for 2019 will be distributed at tomorrow’s meeting. Sue Barley questioned about Century Club members with dual membership. Discussion on Century Club, dual members and how figures are calculated. Are dual members required to contribute separate amounts to each branch in order to qualify? Contributions are made to AAUW National, not to the branch. Sue also questioned amount of money determining Named Gift Honorees as the $500 amount was used years ago and should be increased. Diane Ludwig suggested AAUW Fund Chair discuss this with a committee and make recommendations to the Board. Committee members are Diane Ludwig, Kay Meyer, and Sue Barley.

**Public Policy: Pat Shores and Ellen Irons, Co-Chairs**

A detailed report on public policy activities and future goals was sent to the Board. It has been a busy year and branches have participated very well. Pat is going off the Board as co-chair and will remain on public policy committee as “Legislative Action Coordinator.” Ellen is seeking a co-chair and would like to recruit AAUW public policy committee members from across the state. Plan is to reach out to members and would like to visit other branches, possibly coordinating branch visits with other visits, such as programs or Work Smart events. Public Policy will have a table at tomorrow’s meeting.

**Incentive Grants: Pam Kulp**

There are lots of table displays for tomorrow. The question of whether the board pays board members for part of the hotel stay at the conference has been submitted to the Executive Committee. After discussion it was agreed the question will be deferred at this time.

**Newsletter: Diane Ludwig**

The deadline for the next newsletter is Monday, May 13, 2019. Articles, photos and branch information is requested and hopefully the newsletter will be done by end of the month.

**History Day Report: Betty Takahashi, Chair**

The contest was held April 27, 2019, and AAUW MO gave three special prizes of $100 each. Two of the winners, Maria Brown and Addison Spiller, are going to national. This year our prizes were given in the name of Holly Burgess, Columbia AAUW, community activist and past judge for Missouri History Day. This was a committee decision. In addition to certificates winners were given AAUW note cards and a packet of AAUW materials. Work Smart bookmarks were handed out. Amanda Morrison who was one of the winners in Missouri History Day went on to place 9th in the national event.

**National Liaison: Sue Barley**

2019 AAUW Vote, voting ends May 14th. The committee appointment applications have been extended to next Wednesday. Missouri has been great serving on National level, there were five members, and two Missouri people have applied so far. Missouri members are encouraged to apply. There is a definite charter on what the committee does, and the current committee

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chairs have written what is needed. No travel is required as everything is done by conference calls. There is no national convention this year because of expenses, but there will be webinars and panels and things throughout the year. All sorts of materials are available.

On the 2020 Women’s Centennial Vote celebrations, there are many ideas for different types of celebrations, websites listed in her report, and branches are encouraged to reach out to other organizations or other state AAUW branches to plan an event. AAUW *Adelante*, has ended and is being replaced with a new book club *Operation Equity: Reading for Results,* which will focus on action projects. There is a book list available online.

2019-2020 Fellowships and Grants, applicants were notified of the awards on April 15th and have to respond. The updated online Fellowships and Grants will be released on July 1st. Sue saw the list and there are quite a few Missouri people on there.

**Historian: Jane Biers**

Reminded Board members that they need to send her their final annual reports.

**Nominating Committee:**

Kay Meyer referred Board to the nominating committee report, Sue Shineman, president-elect, Lynn Roney, Program VP and Marsha Koch, Secretary. Regarding Sue Shineman continuing in her present position as Membership VP, Kay consulted with Marianne Fues, Governance, and Sue’s term ends June 30th and on July 1st, someone will be appointed to fill the Membership VP position for one year to complete Sue’s term.

**St. Louis Metro IBC: Shirley Breeze, Co-Chair**

There is an error in her report as the amount of profit shown almost doubled. A new report will be sent to the Board.

**Kansas City IBC: Debra McArthur, Chair**

A brunch was held this year and Reentry Award Scholarships of $4350 were awarded, including four scholarships of $550 each from the Kansas City IBC Reentry Scholarship Fund, three scholarships of $550 from the Toni Thornton AAUW Reentry Scholarship Fund, and one $500 Scholarship from Parkville Branch Reentry Scholarship Fund.

**Work Smart Task Force: Karen Francis, Chair**

We currently have 19 active task force members. There is monthly call with national at which time we strategize. Both Kansas and Missouri are involved and we have been in contact. Right now we are working on ways to encourage people to take Work Smart online. In order for AAUW to honor the grant from the Coca Cola expectation was that we would have 100,000 people register and sign on. As of the end of April we have 52 people from Kansas and 102 from Missouri. National has a total of 9,258. Everyone in AAUW needs to sign on to this and encourage others as well. We all belong to various organizations or groups and can share the

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Work Smart material with them, particularly book marks which have all the information needed to sign on, and are easy to hand out. If we don’t believe in this, how can we sell it? There is overwhelming evidence that women have been underpaid in the past and Work Smart is our gift to future women and girls. At tomorrow’s meeting, everyone will get information on the Work Smart, including the bookmarks, and three of the breakout sessions will be conducted by members of the task force.

**Strategic Plan 2018-2020 Review: Jan Scott**

We have four priority issue categories to review and evaluate to see how we are doing. They are, 1) Education and Training, 2) Economic Security, 3) Growing Membership and Leadership and 4) Governance and Sustainability. Rating is by consensus in the listed Key Areas of the Strategic Plan with 5 being an “outstanding” rating, and 1 being the lowest.

**Education and Training**

A. Support branches in their efforts to promote STEM activities and careers. **Rating 4**

B. Support & encourage development of training for Start Smart and Work Smart

 facilitators and facilitation. **Rating 4**

C. Provide infrastructure to support Work Smart and State Smart programs. **Rating 3**

D. Champion gender pay equity for the state of Missouri. **Rating 5**

**Economic Security**

A. Engage the branches in the campaign to develop a network of participants

 In Work Smart and Start Smart. **Rating 3**

**Growing Membership and Leadership**

A. Sponsor young women to attend NCCWSL **Rating 5**

B. Diversify our membership. **Rating 3**

C. Recruit, Retain and Sustain membership **Rating 2**

D. Strengthen relationships between the AAUW MO board and the branch

 Officers. **Rating 2**

**Governance and Sustainability**

A. Advocacy through Public Policy. **Rating 5**

B. Accurate and up-to-date Bylaws and Policies **Rating 4**

C. Modernize AAUW MO’s technology infrastructure and build strategic

 integrated, comprehensive, and forward-looking communications. **Rating 3**

D. Monitor and evaluate the impact of impending legislation. Collaborate

 with other organizations on like-minded issues. **Rating 5**

**New Business:**

Shirley Breeze announced she has been visiting other states and they are all wanting a regional conference. Potential interested states are Oklahoma, Kansas, Arkansas and Illinois. Ideal

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location would be somewhere in the middle which offers other activities. Suggestion was we could also celebrate the 100 anniversary event at this conference. Board consensus was AAUW MO should work with Shirley on the regional conference.

Missouri Equality Day Brunch will be held August 24, 2019, and the speaker will be Lisa Maatz.

**Motion:** Diane Ludwig moved that the board approve Work Smart expenses to date in the sum of $2000 from the contingency fund. Seconded, motion approved.

**Show Me Missouri** Marsha Koch suggested that the Show Me Missouri program be continued and include Work Smart, Public Policy and Diversity and Inclusion.

**Next Meeting: Kay Meyer**

The next AAUW MO Board meeting will be held on July 27, 2019, 9:30 a.m. at the HyVee Club Room 405 E. Nifong Blvd., Columbia, Missouri.

**Adjournment: Kay Meyer**

Kay thanked all for attending today’s meeting. There being no further business, the meeting was adjourned at 5:30 p.m.

Respectfully submitted,

Doris Nistler, Secretary