

**AAUW MISSOURI STATE BOARD MEETING MINUTES**  
**SATURDAY, July 18, 2015**  
**COLUMBIA, MISSOURI**

**Call to Order:**

AAUW Missouri State Board meeting was called to order by President Diane Ludwig at 9:00 a.m. at the HyVee Community Room, Columbia, Missouri.

**List of Attendees:**

**Board Members:** Sue Barley, Linda Berube, Jane Biers, Patt Braley, Shirley Breeze, Suzanne Couch, Karen Francis, Ellen Johnson, Joyce Katz, Mary Emily Kitterman, Pam Kulp, Diane Ludwig, Yvonne Morrison, Doris Nistler, Ardy Pearson, Jan Scott, Pat Shores, Nicky Stanke, Betty Takahaski, and Julie Triplett.

**Welcome and Board Changes:**

Diane welcomed new board members, Jan Scott, President Elect, Nicky Stanke, Program Vice President, Doris Nistler, Secretary, and Suzanne Couch, Administrative Assistant. Board changes are Julie Triplett, Communication Chair, Pat Shores, Co-Chairing Public Policy, Winnie Weinrich, IBC Kansas City. Jan Scott and Diane will share Strategic Plan Monitor position.

**Quorum:** Linda Berube reported that 10 voting board members were present, which is a quorum, with a total attendance of 20 board members.

**President's Report and National Convention Highlights:** Diane congratulated AAUW Missouri members who are now serving AAUW at the national level during 2015-17. They are, Sue Barley, elected to national Board of Directors, Karen Francis, appointed to chair the national Public Policy Committee, Linda Berube, appointed to serve on the national Branch Program Resource Committee, Shirley Breeze, continuing on Public Policy Committee, and appointed to national Nominating Committee (as Chair), Yvonne Morrison, appointed to serve on the national Fundraising Committee, and Julie Triplett, appointed to serve on national Legal Advocacy Fund Committee.

Thank you to Jane Biers for her six years of service on the national College-University Committee. She has done an excellent job of co-chairing the committee.

Some of the national convention highlights: All bylaws passed, except membership requirement. In elections, 12% of membership voted v. 5% at the last convention, with 25.9% of AAUW Missouri members voting; the position of STEM Chair may be added to branch/state board, Start Smart and Work Smart programs now owned by AAUW; the next research topic will be on Women and Leadership, and a new \$1 million unrestricted giving campaign, "Charting the Course", was kicked-off.

Diane completed the MO in Motion Spring/Summer issue as Marion McClellan was unable to due to the death of her father.

## **Page 2, AAUW MO Board Minutes July 18, 2015**

**Secretary's Report/Approval of May 1, 2015 minutes:** Minutes of the May 1, 2015 Board meeting were electronically sent out. Sue Barley amended VP membership report to read she had met with Donna Medlin, AAUW Springfield. There being no other changes, motion by Julie, minutes approved as amended.

Diane appointed Karen Francis and Pat Shores as readers for today's Minutes.

### **Finance Officer Report: Ellen Johnson**

Finance report will be tabled pending clarification of contingency fund figures. Ellen presented a motion to move the 2014-15 excess funds of \$4,638.19 to the Contingency Fund. Motion passed. Diane will work on getting a financial review done of the books.

### **National Liaison's Report: Shirley Breeze**

There will be LAF conference call Thursday, July 23<sup>rd</sup> at 7:00 p.m., discussing recent decisions of the U.S. Supreme Court. Next AAUW National Convention will be in Washington, D.C., June 14-17, 2017. There are plans underway for AAUW Midwest Regional Conference in June 2016 in the Kansas City area. AAUW resources include a strategic planning guide which includes agenda and participant guides. "Charting the Course" is a two-year campaign which aims to raise \$1 million in unrestricted funds which will be used wherever the need is greatest. Politically, Missouri women comprise 24.8% of the Missouri legislature. (5-27-15). Research shows women tend to vote for the individual, instead of voting for the individual whose voting record supports their interest.

### **President-Elect Report: Jan Scott**

The Woman of Achievement Award is her basic job and she will work with Diane on monitoring the Strategic Plan. Jan thanked board for their support.

### **Program Vice-president Report: Nicky Stanke**

Discussion on date and location for 2016 Annual State meeting. Alternating procedure indicates that we are due for KC area meeting. Conflict between State convention and regional conference? Consensus was State and Regional meetings should not be combined. Suggested locations for MO Conference are Columbia or Jefferson City. Possible speakers from national are: Liza Maatz, Patricia Ho, Alecia Hetman, Linda Hallman, Mark Hopkins and Cordy Galligan. Will work with Shirley and Regional as we each select speakers. Planning a 2-day event with Friday featuring training for officers, and an AAUW MO board meeting; state meeting on Saturday. Incentives needed to draw people. Suggestions were gas money, free registrations, or free rooms.

Dates discussed are mid-June for Regional conference, in KC area, and April 29<sup>th</sup>, 30<sup>th</sup> for MO State Conference. Nicky will check availability and related information and report to Board.

**Page 3, AAUW MO Board Minutes, July 18, 2015**

**Location/program for Mark Hopkins St. Louis visit: Yvonne Morrison and Diane Ludwig**

Mark Hopkins is AAUW Chief Strategy Officer and is available for a training session on AAUW Fund structure, including Start Smart and Work Smart. He is good at explaining where our money goes. The training sessions are informative, thorough and easy to understand. Mark is available in St. Louis on October 24<sup>th</sup> or 31<sup>st</sup>.

Sue Barley explained program in Florida where four key officers from each branch meet for training sessions on their individual positions. After board discussion, conclusion was that extent of training needs more planning time, possibly consider for fall 2016.

**Conclusion:** After further discussion, it was decided that the Board meeting would be held in St. Louis on October 31<sup>st</sup> to accommodate Mark's schedule, with the board meeting in the a.m. and Mark's session 1-3:30 p.m. Due to the morning meeting, some board members would need overnight accommodations, which was offered by several St. Louis area board members.

The Spring State Conference will be held April 29/30, in Columbia or Jefferson City, and the January Board meeting via telephone conference call will be January 30<sup>th</sup>, 1 to 3 p.m.

**Membership VP Report: (Attached) Sue Barley**

In addition to her report, the Independence branch is working on a report on how they targeted retired people and got new members. By August 1st they will have report to Sue and she will distribute it.

**AAUW Funds Report: (Attached) Yvonne Morrison**

The 4 (four) MO Fellowship & Grants Awardees in MO for 2015-2016 are listed in her report. National gave 8 (eight) awardees, but some have not officially accepted. She has called National for this information.

**Richardson Fund Update: (Attached) Ardy Pearson**

\$5391 is needed to complete the \$35,000. Yvonne contacted 3 of the branches who gave last year, and indications were they would give this year. We do not want to put in more money than is needed to complete the fund and since national is now entering collections for end June, she will know more in October. The fund will probably be completed by end of year. It was noted that the board and family members would like to help contribute the final dollars.

**Legacy Circle Report: (Attached) Sue Barley**

Two new legacy members, Karen Francis and Winnie Weinrich. There are now 20 Legacy Circle members in Missouri. She is available at branches, or gathering of friends, to talk about the advantages of joining the Legacy Circle.

## **Page 4, AAUW MO Board Minutes 7-18-15**

### **Communications Report: Julie Triplett, Joyce Katz**

**Julie** - Requested board members sending her reports send in both Word and pdf. Report needs "header" and date sent as an attachment to the email. She has list of branch presidents and newsletter editors, and will obtain other officers via national data base.

**Joyce (website manager)** – send her branch news and pictures; EXCEL can be saved in pdf. She mailed 125 copies of *Missouri in Motion*, newsletter, all others sent electronically. She is also maintaining Face Book account. (NOTE: One-half of the AAUW MO board uses Face Book).

**Newsletter** – Position is open; Diane is working to fill it.

### **Public Policy: Karen Francis and Pat Shores**

National advised items they would be working on are pay equity, campus sexual assault, and Get Out the Vote. There is a state trend. States are passing preemption bills that say local level laws are overturned. This is a new way to wipe out local laws and can roll back progress. The Public Policy Forum is a good resource. Will train on COSM, and when complete, will share training with MO branches. Goal is develop a Missouri Lobby Corps; train people for legislative contact. State Net tracks legislators and replaces State Track.

When new Public Policy programs are printed, they will be sent to Julie for distribution.

### **College/University Report: (Attached) Mary Emily Kitterman**

Jane Biers, Debbie McWard, Patti Jachovicz, and Mary have been working with Kristin Lang at national who has been very helpful. The student membership pamphlet is being corrected; all women students at a C/U partner are eligible for membership. It is renewal time and much effort spent on contacting colleges and universities to follow up. Will miss Jane Biers as member of national committee. Noted that AAUW MO has not received thank you letter from NCCWSL recipient. Diane will follow-up with Sarah Spencer at national.

### **Historian Report: (Attached) Jane Biers**

Nothing further to add to report.

### **Branch Incentive Program Report: Pam Kulp**

Looking at funds for possible use in growing membership. Peg Witt wanted to put "seed money" to help branches get started on fundraising projects. Now we use it for incentive grants. One suggestion is to run ads in strategic places to promote AAUW. Diane Ludwig and Pam will work on ideas.

### **Parliamentarian Report: Linda Berube**

Nothing to report.

### **Governance/Bylaws Report: Patt Braley**

Awaiting national bylaws changes from convention. Will forward to branches for inclusion.

**Page 5, AAUW MO Board Minutes 7-18-15**

**Diane:** Suggested board review and evaluate officer positions regarding voting privileges. Bylaws were changed and it is time to evaluate. Concern is that there are members who serve on board, are involved in board actions, but cannot vote. Do we need to assess this further, or is it not an issue at this time. A committee was appointed to review bylaws with respect to board members, positions and voting rights. Committee members are: Patt Braley, chair, Linda Berube, Jan Scott, Ardy Pearson and Joyce Katz. Committee is to review the bylaws on the board voting rights and submit their recommendations at the October board meeting.

**MO History Day Report: Betty Takahashi**

Grace Butler started MO History Day. It got started to recognize young girls and get them involved with AAUW, and was another way to get ourselves known. MO History Day was held April 25, 2015, at University of Missouri, Columbia, and was a very successful event.

**IBC – Kansas City Report: Linda Berube**

Dates are decided and main thing is re-entry scholarships and woman of the year.

**IBC – St. Louis Report: (Attached) Jan Scott**

Funds were used for advertising latest AAUW events. Shared items from state membership training by Erica Stout in May. State Web site includes information on all events that branches give, including IBC Kansas City and IBC St. Louis.

**Past President Report: Linda Berube - Nothing to report.**

**Administrative Assistant Report: Suzanne Couch**

Suzanne thanked for successful “first meeting”. Suzanne and Diane will have new directory in the fall. Decided that the \$110 room cost for HyVee and morning refreshments costs would be paid from state board meeting fund.

**Old Business:**

Future board and state meeting dates confirmed:

October 31, 2015, Saturday	St. Louis area
Board meeting	8:30 – 11:30 AM
Mark Hopkins	1:00 – 3:30 PM
January 30, 2016, Saturday	Conference call 1:00 – 3:00 P.M.
(pending venue) April 29 & 30, Friday & Saturday	Columbia or Jefferson City

**New Business: Diane Ludwig**

Nominating Committee

Five members needed for 2015-2017 Nominating Committee. Hope to have two who just served. Those who volunteered were: Linda Berube, Suzanne Couch, and Ardy Pearson; Suggested were: Teri Brecht, Allison Fast and Toni Thornton. Diane will follow-up.

## Page 6, AAUW MO Board Minutes 7-18-15

**AAUW MO Strategic Plan 2014-2015:** Diane requested each board member share three goals from the Strategic Plan. Board members responded:

**Pam Kulp:** effective and timely communication, utilization of National research and expand Branch understanding of AAUW Big Picture.

**Julie Triplett:** increase and maintain effective communication between state and branches.

**Jan Scott:** relationship with C/U reps., energize membership, increased visibility.

**Ardy Pearson:** increase monies for Richardson Fund completion.

**Sue Barley:** target branches under 10 members, tracking student members, new retirees as potential members.

**Mary Emily Kitterman:** need more branches to have C/U chairs, she will have list of all community colleges for October meeting.

**Nicky Stanke:** everything on Strategic Plan should be reviewed and considered for programs.

**Karen Francis and Pat Shores:** training, research, and share college's findings of sexual assault on campus, monthly state policy calls, share summary with branch Public Policy & MO Board.

**Ellen Johnson:** improve financial understanding.

**Yvonne Morrison:** better dissemination of national research, back Ardy in completing the Richardson Endowment, and increase in funding.

**Jane Biers:** voting efforts similar to work of League of Women Voters, C/U partners Wm. Woods and Westminster.

**Joyce Katz:** web site – keeping things up-to-date, new information on AAUW Funds and Legacy Circle, Web Publicity.

**Linda Berube:** her focus will be national committee members, helping to keep branches aware of what is available, public policy is a powerful voice.

**Betty Takahashi:** develop incentives, convey more about what is going on at board levels, need to think of things we could do.

### **Announcements:**

August 22<sup>nd</sup> - Equality Day in St. Louis

October 24<sup>th</sup> – LAF Trivia Night, St. Louis, (Ballwin/Chesterfield Branch)

National convention in Washington D, C., June 14 -17, 2017.

Karen Francis noted that having recently had a major house fire, people need to value family and home and be sure insurance policies include “full replacement value” clauses.

**Meeting adjourned at 2:35 p.m.**

**Doris Nistler, Secretary**

**AAUWMO Officers' Reports to the Board, July 2015**  
**Table of Contents**

	<b>Page</b>
<b>Membership VP Report</b>	<b>2</b>
<b>AAUW Funds Report</b>	<b>3</b>
<b>Richardson Fund Update</b>	<b>4</b>
<b>Legacy Circle Report</b>	<b>4</b>
<b>College/University Report</b>	<b>5</b>
<b>Historian Report</b>	<b>6</b>
<b>IBC – St. Louis Report</b>	<b>7</b>

**AAUW Missouri Vice President for Membership  
2014-2015 Annual Report  
Susan Barley**

1. Disbandment

Raytown Branch

The 21 members voted in June 2014, to disband after 60 years. The branch was officially disbanded in October 2014.

Warrensburg Branch

The branch has had no member since 2010-2011, and was officially disbanded in March 2015.

2. Reach out to Small Branches

Branches, with membership less than ten (Cape Girardeau, Jefferson City, Springfield, and Warrensburg) were contacted with an offer to help. Cape Girardeau was not interested. There was no response from Jefferson City. In-person meetings were held with Springfield and Warrensburg. Springfield has regrouped and their fiscal membership rose to nine. Warrensburg disbanded.

3. Honorary Life Members

A listing of Honorary Life Members in each of the branches was sent to all branch membership officers. Listed were 41 HLM in the branches plus 18 national HL members. Membership VPs were encouraged to honor these members plus to be sure application forms are submitted for members who meet the HLM requirements.

4. February 1 Count for Fiscal Year 2015

The official count was sent to all board members. Missouri has 770 members (dual members are counted more than once) in our 19 branches. Even though Missouri had 73 new members, the net loss was 33 members. In addition, there are 453 AAUW National members living in Missouri.

5. 2015 Outstanding Missouri Member Committee

The committee consisting of Sue Barley, Linda Berube, and Jane Biers, selected Shirley Breeze and Julie Triplett to honor as the 2015 Outstanding Missouri members. They were presented with certificates at the Missouri conference in May 2015.

6. Membership Training (personal)

In September 2014, I took the Membership Vice President webinar training presented by AAUW. In June 2015, I attended membership workshops at the national convention: *Interest, Connection, and Sharing: The Recipe for Engagement*, and *Building the Right Formula for Member Retention Success!* I also attended the *Shaping Our Own Path for Diversity* dialogue.

7. Messaging, Tools and Resources

Requested and received from Cordy Galligan, AAUW Vice President, Marketing and Business Development, marketing messages, tools, and/or resources to help us find people who are over 55 years old and to reach out to them for membership purposes.



AAUW MO FUND ANNUAL BOARD REPORT  
July 18, 2015

Branch Fund Officers were contacted and given branch contribution reports for each quarter.

Branch Fund Officers were also contacted about new Fund Diagram and asked if they had any question. They were given the name of AAUW Selected Professions recipient in MO and encouraged to invite her to a branch meeting. They were informed about AAUW new research *Solving the Equation* and given other information that would help in their fundraising.

AAUW Grant Recipient, Adrienne Anderson, was contacted and welcomed to MO.

E-mailed the Fund Officers the number of Named Gift Honorees they could honor.

Notified Fund Officers the number of Century Club & Century Club Plus members their branch had.

Attended State Meeting. Requested Fund material from National to place in registration packets and arranged for display and sales tables. Typed AAUW MO awards information to hand out at meeting.

AAUW MO honored in 2014:

- 114 Century Club Members
- 21 Century Club Plus Members
- 36 Named Gift Honorees
- 10 Branches for total giving
- 10 Branches for per capita giving
- 2 2015 Outstanding MO Members

MO total giving in 2014: \$ 38,024.38

MO per capita giving in 2014: \$49.42

Attended National Convention in San Diego and the AAUW Fund Workshop. Also had a meeting with Mark Hopkins, Chief Strategy Officer, to see what information was available that could help MO.

MO Contributions for January 1 – March 31, 2015 were: \$17,445.00.

MO Fellowship & Grants Awardees in MO for 2015- 2016

American Fellowship Rachel Reid: Washington University, St. Louis

Career Development Grant: Erin Vincent, University of MO, Columbia

Community Action Grant for 1 year: Boys & Girls Club of West Central MO, Sedalia, MO

Community Action Grant for 2 years: AAUW Ballwin-Chesterfield, St. Charles, MO

More information about these recipients and contact information will be available soon.

Yvonne Morrison, MO Fund Officer

**F. ELAINE RICHARDSON MISSOURI FUND**

#4037

MO	<u>7/18/2014</u>	<u>Dec. 31, 2014</u>	<u>Mar. 31,</u> <u>2015</u>	<u>July 13,</u> <u>2015</u>
Completed value	\$35,000.00	35,000.00	35,000.00	35,000.00
Current value	<u>\$12,797.57</u>	<u>\$26,202.07</u>	<u>26,832.07</u>	<u>28,383.00</u>
Balance needed	<u>\$22,202.43</u>	<u>\$8,797.93</u>	<u>\$8,167.93</u>	6,616.00
Not yet credited by AAUW				<u>-1,225.00</u>
Balance yet to be raised				<u>\$5,391.00</u>

Elaine died in 1996.

\$1,000 was earned from the raffle in the spring, 2015.

Another \$1,225 has been sent by Kansas City donors

*Ardy Pearson*

*7/13/2015*

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July 2015

Legacy Circle – Missouri

Susan Barley, National Legacy Circle Team

Two new Legacy Circle members have been added to the Missouri list, bringing the total to 20 members.

Karen Francis

Ballwin-Chesterfield Branch, Ferguson-Florissant Branch

Winnie Weinrich

Kansas City Branch

Legacy Circle pins were presented to them at their branch meetings.

College/University Partners Programs  
State Board Report  
July 18, 2015

During the summer months a priority issue is to secure the annual renewal fees from our C/U Partners. As reported previously, we have had 21 schools during the past school year. However, this all changed on June 30 as National starts its new fiscal year. Currently, we have 7 of our 21 who have renewed, and we are at work contacting the C/U representatives and asking them to “track down” their invoice and see if it can be paid. Most of the reps do not have budget for this program and have to send their invoice to an administrative office. In addition, most colleges start their new fiscal year on July 1 to coincide more closely with the academic year. National sends an invoice in April and two follow-up notices about the July 1 renewal but now it takes personal contact from us by and large in August to get the renewals.

The National C/U office has a new staff member, Kristin Lang; she has been there 90 days, and we have found her to be both knowledgeable and helpful. Jane Biers, Debbie McWard, Patti Jachowicz and I have worked with her, and she has been quick to get information we need and to respond. One of the best examples to date regards which students can be members when their institution joins. When Patti and I made our first visit to MCC (Metropolitan Community College, KC, MO), we met with the Interim Vice President for Student Affairs. Of course we took our printed literature. The pamphlet designed for distribution to students states that only “full-time” undergraduate students can be members. Based on her knowledge of community college student life, Patti questioned the policy, as many women students in the community colleges are part-time. After checking with National, we found out that actually all women students at a college/university partner are eligible for e-membership and that the information in that pamphlet is erroneous. So, since Patti and I are going this coming week to our next MCC meeting, I am marking out that incorrect language on our pamphlets. Kristin does not know how long it will be before it is reprinted correctly. We may need to put a note in our next state newsletter letting everyone know that the pamphlet is incorrect in that instance and should be amended before distribution.

Kristin also helped us reaffirm that St. Louis Community College and Metropolitan Community College only need one membership for the district. Debbie will be working on the St. Louis renewal and Patti and I are happy that MCC has agreed to join. National is interested in recruiting more community college partners, so we can focus there, if we choose. Avila University and Lincoln University have expressed interest as well, so there is always more work to be done!

Debbie McWard has been doing research on Start Smart, but Jane Biers has advised that we wait to see what new policies emerge from National about these workshops, their cost, etc. We will sorely miss having Jane on the College/University Partnerships Report National Committee and appreciate her advice and support. I know we will still go to her for advice!

Missouri had a total of 4 students attending NCCWSL this May. Three were from the University of Missouri-Columbia and one was from the University of Missouri- St. Louis.

Respectfully submitted,  
Mary Emily Kitterman

Jane Biers ✓

### Actions Taken

- *Branches*: Throughout the year, printed on acid-free paper newsletters from the 11 branches that issue them electronically: Ballwin-Chesterfield, Columbia, Creve Coeur, Ferguson-Florissant, Independence, Kansas City, Kansas City-Northland, Kirkwood-Webster Groves, Nevada, St. Charles, and St. Louis. Filed these and the newsletters sent from Parkville via regular mail. Also collected 2014-15 directories/year books from the following branches: Ballwin-Chesterfield, Columbia, Creve Coeur, Ferguson-Florissant, Independence, Kirkwood-Webster Groves, and St. Charles. Filed miscellaneous fliers.
- *State*: Printed and filed May 2014 State Assembly minutes; *Missouri in Motion*, vol. 88, nos. 6, 7, 8 & 9; strategic plan for 2014-2016; state financial records; agendas for state board meetings and minutes of those meetings; annual reports for History Day, Incentive Grants, Governance, and IBC Kansas City; and assorted fliers. Filed the State Directory for 2014-15.
- *AAUW Missouri 2015 State Meeting and National Leadership Training, Saturday, May 2, 2015*: Printed and filed minutes; filed program, AAUW Missouri Awards for 2015, and 2014-15 Galaxy Awards submissions from Ballwin-Chesterfield, Independence, and St. Louis branches
- Filed *offprint* of article by Anne Flaherty and Carly Foster, "Gateway to Equality: Desegregation and the American Association of University Women in St. Louis, Missouri."
- *Legacy Circle*: filed list of <sup>Missouri</sup> members as of May 2015.

### To Do in 2015-16

- Print annual board reports as received.
- Request missing directories from the following branches that have issued them in previous years: Boonville, Joplin, Kansas City, Kansas City-Northland, Maryville, and St. Louis.
- Check with branches that all issues of 2014-15 newsletters have been received.
- Sort Warrensburg records and deposit them.
- Complete website project for AAUW-MO history.
- Compile update to AAUW-MO history since 2010.

St. Louis Metro IBC

We met on May 26<sup>th</sup> with reps from our 6 branches.

Shirley Breeze distributed a packet of information and copies of the new AAUW Research Report, *Solving the Equation*, on women in engineering and computing.

Shirley said there was a new push to improve understanding of all AAUW funds.

Julie Triplett reported on the state meeting held in Columbia. IBC may become a conduit for sharing some of the information presented.

Pat Kelemen reported that the Ferguson-Florissant Branch is still working to do what it can for Ferguson. Members are working with a summer camp for disadvantaged children directed by Toni Burrow. The F-F Branch is investigating whether to sponsor a one-day Tech Savvy program. A decision will be made by August 31<sup>st</sup>.

Pat Shores reported on the April 14<sup>th</sup> Pay Equity Day Rally in Jefferson City. Shirley Breeze said the legislators appreciate people showing up. Pat is asking people to continue writing legislators on the importance of pay equity. Karen Francis of Ballwin-Chesterfield Branch is going to be the national public policy committee chair, so we can expect lots of future involvement.

Julie Triplett said there have been changes in branch designation by the Association. There is no longer a "primary branch" for members. Former "dual" members now have all the privileges of regular branch membership in each branch to which they pay dues.

Pat Shores distributed information packets for branches for the August 22<sup>nd</sup> Women's Equality Day brunch. She urged branches to put the event on their calendar and to buy ads and send them in early.

Ballwin-Chesterfield Branch has been awarded an AAUW Community Action Grant for a program on human trafficking. They are available to present it to branches.

Spring Fling evaluations were distributed. Most categories received excellent or good ratings. Assignments for the next Spring Fling were confirmed.

We voted to place an ad in the program for Women's Equality Day and the Metro Congregations United ad book.

Next IBC meeting August 25th. 2015

Jan Scott, Chair

