

**AAUW MISSOURI STATE BOARD MEETING MINUTES
SATURDAY, JANUARY 30, 2016 – CONFERENCE CALL**

Participating Board Members:

Sue Barley, Linda Berube, Patt Braley, Shirley Breeze, Suzanne Couch, Karen Francis, Ellen Johnson, Joyce Katz, Mary Emily Kitterman, Pam Kulp, Diane Ludwig, Carol Davis McDonald, Yvonne Morrison, Doris Nistler, Ardy Pearson, Jan Scott, Nicky Stanke, Alyse Stoll, Betty Takahashi, and Julie Triplett.

Participating Guests: Carol Bontempo, representative AAUW Jefferson City Branch, and Janet Bunger, National AAUW Board liaison to Missouri.

Call to Order:

AAUW Missouri State Board Meeting was called to order by President Diane B. Ludwig at 1:30 p.m. via telephone conference call. Her inclusion was “When is your birthday (month and day), and what do you like or dislike about that date?”

Diane welcomed guest participants, Carol Bontempo and Janet Bunger.

Quorum: Linda Berube reported there was a quorum.

Readers: Diane appointed Ellen Johnson and Joyce Katz as readers for today’s Board minutes.

National Updates: Janet Bunger – AAUW has a lot happening. The Board is meeting in a couple of weeks, and there are 6 new Board members. She is Vice Chairman for Finance. AAUW has a huge endowment for Fellowships and grants and overseeing that is part of her responsibility. National is starting to look for new people for committees and those willing to run for office next year; suggested members be thinking of what committees to join. Missouri is organized and well-represented, having 6 members on national committees.

Regarding MPP program, where people pay dues online, is MO using it and is it working? Ellen responded that it is being used and works fine.

She noted that the IRS is revoking nonprofit status of many branches. Is Diane aware of any Missouri branch having this problem? Diane said that her branch, AAUW Columbia, did and had to reapply with IRS. Diane just sent out the memo from National to all Missouri branches on this. Janet continued, about 10% of the branches nationwide are dealing with this. She thanked Board for allowing her to participate and suggested sending an email to her if anyone has questions.

Nominating Committee Report: Linda Berube – Ellen Johnson has accepted nomination as Finance Officer for a second term. On membership, we have Sue Shineman from the Independence Branch, who is interested and will give her answer tomorrow.

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President's Report: Diane B. Ludwig - Only thing to add to her written report is the IRS revocations. If you are a c4 branch, continue operating; if your branch is a c3, it gets a little more complicated. Refer to her email regarding the IRS sent to branches yesterday.

Secretary's Report/Approval of October 31, 2015 minutes: Doris Nistler – Minutes from the October 31, 2015 Board meeting were electronically served on all Board members. No changes or corrections, Jan moved, 2nd by Karen, minutes of 10-31-16 be approved. Motion carried.

Finance Officer Report: Ellen Johnson – Our income in first half was \$6,669.03, expenses \$3,726.81. Sue complimented Ellen on her report. Jane moved, Julie 2nd, Finance Officer's report be approved as submitted. Motion carried.

National Liaison's Report: Shirley Breeze – There is new material and excellent ideas on web site for Get Out the Vote campaign. The membership payment program and chart is a fabulous thing to use, and right now is a good time to get new members because of reduced dues. Dues paid by March 15th will get a new member 15 months of membership.

Regional Conference June 3 & 4: The regional conference form has information on registration; return it and your check to Carol. In about 3 weeks, another press release will issue which will have specifics about the program. Nothing planned for Saturday night, and Diane suggested something optional; it will be considered, but depends on hotel.

Program VP Report: Nicky Stanke – There are corrections to the conference agenda (previously served on Board). National advised Dot McLane from National Board will do the AAUW Update. Sue Barley will not be there. Elizabeth Holden is still coming to do Leadership Training. Sue suggested one of the committee members present the "Outstanding Members" award, and that recognition of "Legacy Circle" members be added to agenda.

Discussion on timing of Membership Meeting: Julie recommended not have meeting at end of the day as in previous years we barely had a quorum. Diane referred to last year's agenda. The entire state meeting was 1:45 to 2:45 p.m., and leadership meeting 2:45 to 4:00. Last year's schedule worked well and got the business meeting in before the end of the day. Could have awards and installation at end. Karen suggested eliminate Public Policy Report from meeting and consolidate it with their Public Policy Recap. Diane said maybe eliminate C/U relations from agenda – she will talk to Emily about this. We also need to add time for celebration of completion of Elaine Richardson Fund and we want it to be very exciting. Nicky will reorganize conference agenda, adding Legacy Circle and making other changes.

Joyce volunteered to make registration flyer and name tags, registration money will go to Ellen as Finance Officer. Dot McLane will need LCD projector, screen and speakers. National covers speaker's hotel and travel, we cover food and registration. National will send conference

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material to Diane or Nicky and Patricia Fae Ho will send letter to Diane regarding the material. Nicky suggested Dot McLane do installation of officers instead of Elizabeth Holden.

Conference Budget: We projected 60 at \$60 each to cover room and food. Suggestion was \$60. for early bird. We have a block of 20 double/double rooms and room cut-off date is April 8. Suggestion early bird registration fee cut-off date also be April 8th. Pam Kulp and Suzanne Couch volunteered to do registration.

Luncheon Speaker: We could have Dot McLane, or fellow, Rachael Reed, or possibly Jefferson City Mayor, (Carrie Tergin). Diane heard her speak and she is a dynamic speaker. The post-doctoral fellow, Rachel Reed, spoke at the Ballwin/Chesterfield branch and Yvonne recommended she speak at the luncheon. She is a young mother, appreciative of AAUW and her research is in paleontology and bio-geo chemistry. Karen suggested the Mayor might be a great kick-off speaker for the early session on public policy. Fellow, Rachael Reed, is our choice to speak at the luncheon with the Mayor speaking 15 minutes or so at 9:00 a.m., depending upon her availability.

Recap: Diane – She and Nicky will work on reorganizing the conference agenda and getting it in the Newsletter; Dot McLane will do the AAUW Update, a committee member will present the “Outstanding Members” Awards; Recognition of Legacy Circle members will be added to the agenda; Public Policy meeting report will be consolidated with Public Policy Recap; C/U relations may be an option; Joyce will prepare registration flyer and name tags; Ellen will collect money; Pam and Suzanne will handle registration; Registration fee will be \$65., with \$60. as early bird fee (April 8th is cut-off date); celebration of completion of Elaine Richardson Fund.

Membership VP Report: Sue Barley – the official count will be forwarded to the Board by end of February. The Outstanding Members Award is decided by a committee and is awarded every year – could be to 1, 2, or 3 members. Diane will appoint 2 members to work with Sue on selecting honorees.

Woman of Distinction Award: Jan Scott – This is awarded in even years and deadline is March 1st; consensus is to change deadline to April 1st. Highlights of criteria are service to AAUW, service to profession and her community, society and service to other woman. Outstanding Members Award is internal service to AAUW, and selected by Sue and her committee; Jan and her committee select Woman of Distinction Award. Prior Awardees are listed in directory.

AAUW Fund Report: Yvonne Morrison – 2015 contributions should be received from National February 1. The AAUW case *Moshak v. University of Tennessee* settled January 16. There were no restrictions so we can talk about it. The status of women in leadership is the new research report coming out in March.

Completion of Elaine Richardson Fund: Ardy Pearson – We have received information that the

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F. Elaine Richardson Fund has been completed (cheers!!!) and we now need to celebrate. Rebecca Richardson and maybe her sister will attend the April meeting. Suggestion is to combine celebration with the luncheon and have a cake from the hotel served as dessert.

On the silent auction, 12 items have been donated for a total value of \$650. The auction is a fund raiser for AAUW Fund, and question is how many items should we have? Somewhere between 12 and 20 items is suggested. All items are tax deductible but need to know the fair market value of the item as payment above that figure is tax deductible. Consensus is any money that comes in from the auction should go to unrestricted funds. Ardy will manage auction but needs help.

Pam suggested some items could go to June convention. Shirley is doing a silent auction at Regional. That money is submitted under branch or state contribution, but goes to same place, undesignated funds. Consensus is some auction items could go to Regional for their silent auction and Ardy is to make that decision.

Public Policy Report: Karen Francis – The MO Women’s Legislative Retreat was held in January in Columbia. **Shirley Breeze** - the MO Legislative Priorities for 2016 have three tiers: Tier 1, Reproductive Rights, Equal Rights Amendment; Tier 2, Voting Rights, Medicaid expansion, Pay Equity, Violence Against Women, Tier 3, Labor issues, including minimum wage, Right-to-work, and Social Justice.

Karen - Two big items 1) Equity Action Day, Tuesday April 12. Information has gone to AAUW leadership and will go to branch presidents. We are going to do the update and lobbying on pay equity, violence against women, voter registration and health care. Our target will be committees and representatives that support issues that are AAUW focus. In St. Louis, we are getting a bus to Jefferson City, and will ask branch presidents to encourage their members to attend. We will do very specific lobbying that will focus on AAUW issues.

Other big push is Get Out The Vote (GOTV) Campaign. Whoever becomes the next president will probably appoint three Supreme Court Justices, so this is the time to focus on voter registration. We will send a GOTV tool kit to each branch president. Everyone should be aware that the deadline for the Presidential preference registration is February 17th and we will be sending out the GOTV information to start getting people registered to vote.

Other focus is working with our C/U partners, so it is important that we have our members out there with our CU partners to focus on registration and components related to AAUW issues. To vote in congressional primary election, registration deadline is July 6th and deadline for National election is October 12th.

The other potential focus next year is trying to form a Missouri Lobby corps so AAUW issues will be discussed in the capitol all year long.

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Karen complimented Diane for the positive shout out in support of her national fund raising committee work in a recent national AAUW telephone meeting.

Branch Incentive Program Report: Pam Kulp/Alyse Stoll – Three items to address on Proposal for AAUW MO Incentive Grants. 1) Change due dates to Nov 1st, March 1st and July 1st. Purpose is to allow more flexibility in advising a branch they have permission to go ahead with their project, but project still has to go thru the executive committee, and depends upon availability of funds. 2) Proposal requiring a branch to submit a 5 or 6 sentence paragraph describing their activity. This would avoid having the branch complete an application for a project that is not going to work nor get committee approval. 3) Expand on definition of program enrichment, following AAUW Mission and areas promoted by AAUW, such as Stem, GOTV, etc.

Committee would also like to add guidelines: 1) encourage receiving grants to reach as many girls as possible; 2) Put a maximum limit of 1 or 2 (recommend 2) members receiving grants to attend AAUW events each year. 3) Discourage applying for funds to provide money for food. Should a limit be placed on amount for food? Guidelines needed on this and after discussion, Pam requested the food issue be tabled for a month or two and she and Alyse will work on it. 4) If awarded a grant, AAUW MO would not be listed as sponsor for the project, but as “partially funded by AAUW MO”.

Diane: Coming from committee, Motion to approve application process and guidelines, excluding #3 guideline regarding food. Motion carried.

Recommendations of Incentive Grants for approval:

Peg Witt – Branch Enrichment:

1) St. Louis Branch. Project is legislative action forum. Recommendation: Award \$120 to cover rent and program flyers;

2) Kansas City Branch. Project is Speed Mentoring for Women Engineers Event. Recommendation: Award \$150 to cover rent and some food.

AAUW MO Reserve:

3) Ferguson-Florissant Branch. \$300 requested to allow members to attend State meeting in April. Recommendation: Award \$60. per person for 2 members to attend April 30th and let the branch divide the money as they want. This falls within the new guidelines.

Diane: Motion from committee to approve recommendations. Motion carried.

Pam will notify branches to go ahead with their projects. Consensus, Ellen will release funds

Governance/Bylaws Report: Patt Braley – Mandatory bylaws changes were sent to all branches requesting acknowledgement; about one-third responded. On State bylaws, took model mandatory State bylaws, and plugged in content of our current state bylaws into the format of the model bylaws from National. After review by Diane and Yvonne, revised State

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bylaws will be sent to board and then to membership for approval. Patt thanked Ardy Pearson and Linda Berube for their help.

Sue Barley These are mandatory bylaws changes and no need to vote. In answer to questions by Diane and Patt, if we are merging our bylaws with national and we do it correctly, we do not have to vote.

Policy changes – Patt – The only suggestion received for policy change is VP Membership job description. Will check on whether it is necessary to change policy because of Peg Witt changes voted on today. Ardy Pearson thanked Patt for doing this exceedingly complex job.

MO History Day Report: Betty Takahashi - Missouri Historical Society wants to do an article on how AAUW got involved in giving awards. She will work with Grace Butler to give them this information. Sorry she will miss the April conference, as MO History Day is the same day.

Newsletter – Winter Issue: - Diane Review of article assignments:

- Nicky will take the lead on the State Leadership Conf., and work with Diane;
- Pam & Alyse need to put something together;
- Linda Berube – nominating committee report;
- Regional Conference, Equity Action Day Rally, Public Policy program issues –
(3 in one article) Pat, Karen & Shirley
- Legacy Circle - Sue has photo of recipients;
- Elaine Richardson Fund victory – Board photo taken at October meeting;
- Woman of Distinction Awards, criteria, deadline, etc. – Jan Scott
- Bylaws – Patt;
- CU Rep – Mary Emily;
- New AAUW research – Diane;

Webmanager: Joyce Katz – The website shows current legislative bulletins from Jill Shupp, state senator. The branch newsletters posted now are all current issues, but she can begin holding the previous 2 or 3 branch newsletters for the web site, per Diane's request. She will check to see if our newsletter goes to CU reps.

IBC – Kansas City Report: Mary Emily Kitterman – Around March 15, IBC is going to have ongoing CU work with whole community college district – 5 colleges. Also working with other communities. September will be a big month for CU Partners to work on voter registration.

IBC – St. Louis Report: Jan Scott – A meeting is coming up in a couple of weeks and each IBC branch will report on their latest successes in getting new members and retaining them. If this works well, could be applied to State.

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Administrative Assistant Report: Suzanne Couch – Thanked all for support of the October 31st Board meeting. Got great reviews and it went well.

Old Business: None.

New Business: - Diane/Jan – Long Yellow Line re-creation will be held September 3, 2016 in St. Louis, at St. Louis library. Linda McDaniel has been contacted, but no further information at this time.

Future Board Meeting Dates:

April 29 State Board Meeting, Doubletree Hilton, Jefferson City

July 16th State Board Meeting, St. Louis (location to be determined by Jan)

With no further business, Diane adjourned meeting at 3:38 p.m.

Doris Nistler
AAUW Board Secretary