

**AAUW MISSOURI STATE BOARD MEETING MINUTES  
SATURDAY, OCT 12, 2013  
COLUMBIA, MISSOURI**

**Call to Order:**

The AAUW Missouri State Board meeting was called to order by Linda Berube at 9:32 AM at Hy Vee in Columbia, Missouri.

**Quorum Status:**

Sue Barley announced that a quorum was present.

**List of Attendees:**

**Board Members:** Sue Barley, Linda Berube, Jane Biers, Renee Hornsby, Joyce Katz, Diane Ludwig, Carol Davis McDonald, Yvonne Morrison, Joanie Shores, Pat Shores, Toni Thornton, Julie Triplett

**Committee Members:** Patt Braley, Pam Kulp, Alice Reese, Betty Takahashi

**Administrative Assistant:** Ellen Johnson

**Guests:** Shirley Breeze, AAUW Leadership Corps, Mikki Johnson, member AAUW Nevada branch, Carolyn Mulford, member AAUW Columbia branch

**Unable to Attend:** Holly Burgess, Pam Burke, Stefanie Hatfield, Nancy Hutchins, Debbie McWard, Alyse Stoll, Linda Vestal

**Approval of July Minutes:**

Hearing no corrections, minutes stand approved as read.

**Appointment of Readers for October Minutes:**

Linda Berube appointed Pat Shores and Julie Triplett.

**President's Report (Attached):** Linda Berube

- Linda reported that the directory is not done. Ellen and Stefanie will continue to work on this.
- Copies of Board Members' information were passed out for review and corrections. Once corrections are made, this will be available digitally.
- Linda is continuing to gather updated information regarding branch officers
- Linda suggested that the board help Holly Burgess with her duties. Diane Ludwig has been of great help and Julie Triplett volunteered as well.
- Nominating committee is established with Teresa Brecht, Ardy Pearson, Toni Thornton, Lorraine Whittington and Julie Triplett as Chair.

**MOTION: Motion was made by Diane Ludwig to accept Nominating committee**

**MOTION: Seconded**

**MOTION: Approved**

Julie Triplett announced that there are two openings available: Membership VP and Finance Officer. Suggestions from the Board are welcomed.

**Secretary's Report:** Renee L. Hornsby

Nothing to report.

**Finance Officer Report (Attached):** Carol Davis McDonald

- Carol reminded the Board that starting at this meeting, mileage reimbursement has been increased to \$0.25 if you drove alone and \$0.30 if you drove with another Board member.
- Financial report for first quarter, July-September 2013-2014 was presented and filed for financial review.
- 2012-2013 financial books were reviewed and found to be in good order.

**President Elect Report:** Diane Ludwig

Nothing to report.

**Vice President for Program Report (Attached):** Holly Burgess (absent)

Diane Ludwig presented report for Holly Burgess.

**2013-2014 Branch Star Award and Galaxy Award:** Linda Berube

- Linda discussed changes that were made to the applications regarding application deadlines and contacts
- Linda suggested that, upon further review by Board members, any recommendations/corrections be e-mailed to her.

**Vice President for Membership Report (Attached):** Pam Burke (absent)

Ellen Johnson reported for Pam Burke.

- Ellen mentioned that numbers were low but may not be a true reflection due to National's database not being properly updated.

**AAUW National Leadership Corps Report:** Shirley Breeze

Packets of handouts were passed out and presented.

- Discussion was held regarding the induction of Virginia Minor into the Hall of Famous Missourians. Pat Shores had sent an e-mail to Board members encouraging them to vote for this induction, noting that out of 41 individuals currently in the Hall, only 7 are women.
- After the discussion, Linda Berube suggested that the communications chair communicate that it was the recommendation of the AAUW Missouri board to vote for Virginia Minor in the interest of getting a woman into the Hall of Famous Missourians.

**Branch Incentive Grants Report: (Attached)** Pam Kulp, Alyse Stoll (absent)

- Pam suggested presenting digitally those projects resulting from grant funds and Peg Witt.
- Pam also requested a review of options for grant deadlines and ideas for getting more people to apply for grant monies.
  - Julie Triplett recommended March 1<sup>st</sup> as a deadline and to eliminate Nov. 1<sup>st</sup> as a deadline hoping to encourage branch members to apply for grant monies to attend May convention
  - Pam suggested initiating a personal invitation to the branches that have low participation in attending state convention or grant monies be used in helping to increase branch membership
  - Linda suggested that a more personal e-mail approach and phone calls would be effective in encouraging branches to apply for grants.
  - Pam recommended establishing “sister branches” for in-state branches thereby helping in the sharing of ideas and important information.

Linda Berube announced that Rolla and Northern Clay are no longer branches. She further wanted to share with the Board letters of thanks and certificates for contributions as well as a thank-you letter from the student scholarship recipient. After review, these letters and certificates will be given to the historian.

**Public Policy Report (Attached):** Joanie Shores, Nancy Hutchins (absent)

- Discussion was held regarding various strategies for an ERA campaign in Missouri
- Linda and Shirley recommended an “ERA fact sheet” in Missouri in Motion and branch newsletters to help keep the movement “clear” in its purpose.

**College/University Relations Report (Attached):** Linda Vestal, Deb McWard (both absent)

- President Linda Berube noted that more colleges and universities are getting involved and expressed thanks to C/U .
- Jane Biers is now the National Co-Chair for College and University Relations

**AAUW Funds Report (Attached):** Toni Thornton  
Report was presented.

**Legacy Circle:** Sue Barley

- Sue continues to present brief talks to various branches about the Legacy Circle.
- Sue announced that AAUW is once again a top-rated charity by Great Nonprofits, thanks, in part, to positive reviews by AAUW Missouri members.

**Governance/Bylaws Report (Attached):** Sue Barley, Yvonne Morrison

- Proposed revisions to state bylaws were discussed.
  - Yvonne and Sue have ensured each branch that help will be available to them regarding transition of the revised bylaws.
  - Sue explained background motives regarding changes to bylaws and board organization and that special attention needs to be made regarding IRS and Washington DC standards. Hence these changes have been proposed to reflect standards/ best practices expected from IRS and Washington DC.
  - Sue discussed proposal regarding the need of appointed officers serving the same amount of time as elected officers. This alignment will reflect best practices by reducing chance of unbalanced powers.
  - Sue further explained that committee chairs have certain specialties and in an attempt to retain these specialties, suggested that there be no restrictions on length of service. It was further suggested that the committee chairs serve as non-voting members since some cannot and/or never attend all board meetings and will therefore reduce quorum requirement. It was recommended that the Newsletter Editor, Web Manager, Governance/Parliamentarian and Historian be restructured into this category.
  - Sue recently surveyed past presidents in an attempt to gather opinions regarding whether a past president should retain status as a voting member. Of the surveyed past presidents, many suggested that they not be a voting member but rather serve in an advisory capacity. Sue therefore suggested that past presidents no longer be required to be voting members.
  - Sue also made known that in other states, Public Policy and AAUW Funds were elected officers. It was suggested that these two positions be moved to elected officers allowing for a fair balance of voting power and eliminating possible voting partiality.
  - Diane noted that some positions in proposal were not included. Discussion led into whether Administrative Assistant should be included on Board. Sue recommended that this be an appointed chair position.
  - Julie further noted that quorum changes each year by one person with president elect only serving a one-year term.
  - Joyce shared that, as the Web Manager, she was not in agreement with current proposal of moving her to an appointed chair. Joyce stated that though the proposals presented by Yvonne and Sue are reasonable and logical, she would rather retain her voting member status. She further expressed that she felt that if she did not have a vote that her contributions would not be as valuable. However, she welcomed the proposed change of length of service and felt that in the future there would be others fully able to fill her position.

- Julie added that, based upon working with similar Board organization, non-voting members' input and contributions were regarded as valuable and that they did not feel like "second-class citizens."
  - Diane asked Joyce if she felt that the Web Manager position should no longer be a part of the Communications Chair but instead be a separate Web Manager/Social Media position that would allow for voting privileges. Joyce responded with a "no."
  - Further discussion revolved around the pros and cons of such a move.
  - Linda in turn asked Jane Biers, current Historian, how she felt about the proposed change of her position. Jane expressed that she had no problem not having a vote with current proposal.
  - Linda finalized the discussion by reminding the Board of some of the reasons for these proposals: recent loss of Communications Chair and consistent lack of attendance at Board meetings by Newsletter Editor.
- Linda further suggested consideration of appointing Shirley Breeze to the Board as National Liaison.

**MOTION: Sue Barley made a motion to:**

- **accept new AAUWMO Board organization proposals and**
- **add that the Administrative Assistant be appointed by the President as a Chair and**
- **leave out of the current proposal the "alternative thought" of moving Public Policy and AAUW Funds from appointed officer to elected officers.**

**MOTION: Seconded**

**MOTION: Approved**

**Historian Report (Attached): Jane Biers**

Report was presented.

- Jane announced that Kelsey Saragnese has been appointed to the National Student Advisory Council.

**Communications/Web Manager Reports (Attached): Pat Shores/Joyce Katz**

- Proposed \$1,481/yr. could be saved if we stopped printing newsletters as we are doing now. Recommendations to reduce the cost:
  - Print it ourselves and have volunteers fold, place in envelope, address with label, stamp and mail at standard rate.
  - Second proposal is to have branch be responsible for the printing and mailing of newsletters to branch members who are not able to receive via e-mail. Possibly submit a reimbursement form to the Finance

Officer. Cost and promptness of delivery might be difficult to determine or control.

- Pat presented a hand out covering items for discussion.
  - Pat presented various questions she had regarding timeliness of notices and her expected duties.
  - Pat further discussed advantages of transferring the printing and mailing/distribution responsibilities of Missouri in Motion to the branches.
- Joyce further emphasized the savings and how these savings could be diverted to other areas such as grants or scholarships.

**MOTION: Joyce Katz made a motion that we, on a trial basis, attempt to print and mail to postal recipients the next 3 issues (Fall, Winter and Spring) of Missouri in Motion.**

**MOTION: Seconded**

**MOTION: Approved**

**History Day Report (Attached):** Alice Reese (absent)/Betty Takahashi  
Report presented by Betty Takahashi.

**St. Louis IBC Report (Attached):** Betty Takahashi  
Report presented.

**KC IBC:** Patt Braley  
Report presented.

**Past President Report:** Julie Triplett  
Nothing to report.

**Newsletter Articles:**

- Marian McClellan has been appointed as Newsletter Editor
- Christine Stricker submitted a new AAUW Missouri in Motion logo for Board to review
- Toni - recipients of Missouri grants
- Sue -Legacy Circle
- Joanie –Equal Pay Day, ERA
- Joyce – updates to Webpage
- Linda, Pam, Ellen-Shape the Future campaign; how to get free memberships reminder
- Linda – Goodbye to Christine and Hello to Marian; reminders for Branch Star and Galaxy awards application
- Other:

- Julie- request for nominations for Vice President for Membership and Finance Officer
- Jane – article featuring Kelsey Saragnese
- Diane requested “save the date” /calendar of events be included in newsletter.
- Missouri in Motion deadline dates - **Attached**

Joanie Shores passed around an unofficial petition to Board members for support of ERA. This allows a survey of support.

**Old Business:**

No further old business.

**New Business:**

No further new business.

**Meeting Adjourned: 2:30 PM**